



## Neighborhood News

December 2023

### Winter and Holiday Information

- The red light on the thermostat indicates gas heat is being used. This is normal operation and there is no need to call in. The thermostat will switch between the heat pump and gas automatically as outside temperatures change.
- When gas heat is used for the first time, you may notice an unusual odor coming from your vents. Please wait a little bit for enough time for the odor to go away before calling in.
- Maintenance will be unhooking water hoses from all outdoor water spigots. Please do not reattach hoses after they have been removed until spring.
- Keep in mind when buying frozen foods for holiday meals and filling the freezer, to make sure to leave room for the air to move throughout the freezer compartment to avoid refrigerator freeze ups.
- As a reminder, please do not flush rags, baby wipes or any paper products other than toilet tissue down the toilet.

### NO HEAT EMERGENCY...AFTER-HOURS CALLS

An Emergency exists if:

- The thermostat in your apartment reads 55 degrees or below; AND
- The outside temperature is predicted to be 40 degrees or below for 4 or more hours; AND
- The office will not be open for 2 or more hours



HAO Properties Public Hearing  
2024 Annual Planning  
Tuesday, December 19

New Heights Center  
Behind HAO office

10:00 am  
And  
5:30 pm

### HAO offices will be CLOSED for the Holidays

Thursday, December 7, 2023

Thursday, December 14, 2023

11:30-1:30

Monday, December 25, 2023

Monday, January 1, 2024

If you have a maintenance emergency during this time please call  
270-683-5365

# CHRISTMAS PARADE

*You better watch out, you better not cry, you better not pout, I am telling you why...Santa Claus is coming to town and he will be making his way to your neighborhood!!*

*So be watching for him and his elves*

### Wednesday, December 20

Locke Apartments	4:30 pm
Walker Place	5:00 pm
Smith Homes	5:20 pm
Churchill Park	5:30 pm

*Santa and Mrs. Claus will be riding on a Christmas float giving away treats to the children.*

# December 2023

## *Rent-Housekeeping Inspections-Maintenance Service*

Mon

Tue

Wed

Thu

<b>4</b> HQS Inspections Dieterle Drive South, Baker Place & Churchill Park bldgs. 63-65	<b>5</b> HQS Inspections Dieterle Drive South, Baker Place & Churchill Park bldgs. 63-65  Last Day To Pay Without a Penalty—Last Day To Re- quest A Waiver  <i>Filter Change/Pest Control Locke Apartments</i>	<b>6</b> HQS Inspections Dieterle Drive South, Baker Place & Churchill Park bldgs. 63-65  \$30.00 Penalty	<b>7</b> Office Closed
<b>11</b> If your November rent has not been paid maintenance will be entering your apart- ment <b>TODAY</b> to check the status of your unit.	<b>12</b> <i>Filter Change/Pest Control Baker Place</i>	<b>13</b>	<b>14</b>
<b>18</b>	<b>19</b> <i>Filter Change/Pest Control Adams Village</i>	<b>20</b>	<b>21</b>
<b>25</b> Office Closed	<b>26</b>	<b>27</b>	<b>28</b> Last Day To Pay December Rent

**\*\*All inspections & Service** will be conducted between the hours of 8 am—4 pm. Please be sure we have easy access to breaker boxes, windows, closets, furnace room, air returns in living room and clear off top of refrigerator. If you have anything covering breaker box please take off during inspections. Yard and deck areas will be inspected. Residents are to keep the lawn around his/her apartment clean & free of trash, debris, paper, cans, clothing, boxes, bags and cigarette butts. Residents are required to pick up items in their yard.

### MAKE SURE ALL TRASH IS TAKEN OUT

**PEST CONTROL and HAO** Please be sure that furnace room doors are not blocked, top of refrigerator is cleared off and stove has been cleared off. If you fail to remove items the HAO or pest control will not be responsible for any broken or damaged items in those areas.

**WORK ORDERS:** If you are calling to place a work order dial ext. 221 and leave a message with your name, address, phone number and the reason for the work order. Please be patient...If you left a message on Stephanie's voicemail, please do not continue to call. Calls will not be returned unless more information is needed. If you prefer you can submit work orders by emailing the information to [workorders@owensborohousing.org](mailto:workorders@owensborohousing.org)

### MAINTENANCE UPDATES

- Maintenance will be unhooking water hoses from all outdoor water spigots. Please do not reattach hoses after they have been removed until spring.
- Lock Changes will resume at Walker Place and Smith Homes this month.
- Gutters at Smith Homes, Walker Place, Locke Apartments and Adams Village are scheduled to be cleaned the of December 4-9



## 2024 SCHOLARSHIP OPPORTUNITY!

Stephen J. Bollinger Memorial Scholarship	Freedom & Civil Rights Scholarship	Nan McKay Pathway to Achievement Scholarship
\$7000.00	\$5000.00	\$5000.00

High school seniors who live with the HAO for their entire senior year may apply for a college scholarship from the Public Housing Association Directors Association.

The applicant must have at least a "B" average during their high school career. An applicant must also submit a typewritten essay on the topic of "How my public housing and high school experiences influenced my life." The essay must be 350-500 words in length.

The HAO is limited to submitting two (2) applications, and in the event more than two applications are received, will make its decision based upon a review of the essay, the applicant's involvement in HAO related

activities (Girls, Inc. for example) and the applicant's residency record with the HAO. It will be the responsibility of the applicant to get all of the required documents (transcripts, GPA, recommendations, and the essay) to the Executive Director by the deadline. The HAO will pay the \$25.00 application fee for the applicants.

Applications may be picked up at the main office. Applications must be submitted by December 30, 2023 to the Executive Director/Shaua Boom, 2161 E. 19<sup>th</sup> Street, Owensboro, KY 42303. Contact Amy Lilly at 683-5365 ext 214 with any questions or visit [phada.org](http://phada.org) to complete application online.

### YAPP APP

Residents please download the YAPP app on your phones. This will let you know anything happening at your site.

Residents will need to download the YAPP app on your phone.

Scan QR code below to log on to the app.

OR

Enter this code on app <http://my.yapp.us/>

HAOKY009



### Maintenance News

#### Bags of trash & Charges

Please take all trash and place into the dumpsters. Trash being left on porches will be charged \$25 if maintenance removes trash.

#### Infested Bed Bug Furniture

Please do not set any furniture out of unit if it has bed bugs, leave in unit and call in a work order. If you set out infested bed bug furniture you will be charged.

#### Don't block utility meters

Please do not store any items around the utility meters.

#### Work Orders

Please allow a reasonable time for maintenance to complete work order calls. All Work orders are entered the day and time you call in, there is no need to continue to call to check on work orders.

#### Air Return Vents

Please do not block or place items in front of the air return vents in your unit. Maintenance must be able to access the vents.

**Bed Bugs** If you think you might have bed bugs **PLEASE** call the HAO office 270-683-5365. If you **knowingly** have bedbugs and **do not report** to the office you are in violation of your lease and could be subject to eviction.

### Housekeeping Inspections

Your lease with HAO Properties requires that you maintain your apartment in a clean and safe condition, and to not damage the property or allow others to damage the property.

#### \*\*Semi Annual Housekeeping Inspections

Housekeeping inspections will be conducted from 8 am—4pm. The inspector will be checking all windows; they must open, close and lock; and will be monitoring any roach or pest activity. If your apartment has roaches, the inspector will be checking to be sure you are doing your part to deter any further infestation. Please do not cover your breaker box with pictures or any other items. Breaker boxes are checked during inspections.

**Remember you are responsible for keeping your apartment clean. If you fail an inspection your lease may be terminated**

#### Do You have Roaches?

We are currently tracking all units with roaches. Please do your part to help with any roach issues by taking trash out, taking care of dirty dishes, doing laundry, wiping up spills and messes as they occur. Please call in work order if you are seeing roaches. \*\*If housekeeping in your apartment is contributing to a roach problem in your building, your unit will fail inspection.

## MARK YOUR CALENDARS      December 2023 EVENTS

To sign up or have any questions, please contact Dianne Morris at 270-684-3492  
Now Open Monday—Thursday 9 am—4:30 pm and Fridays 9 am—Noon

### Monday, December 4

Music with JR  
2 pm

### Tuesday, December 5

Haircuts/Shopping  
9 am

### Thursday December 7

Adams Village  
CLOSED

### Wednesday, December 13

Learn To Paint w/ Lisa  
1 pm

### Monday, December 18

Reading the Christmas Story  
Noon  
Bingo!! 1 pm  
Sponsor by Intrepid

### Tuesday, December 19

Christmas Breakfast & Bingo  
10 am

### Wednesday, December 27

Cooking with Catherine  
12:30 pm

**Thursdays 10 am**  
YOGA with Jennifer

### Congregate Meals

ADAMS VILLAGE CONGREGATE MEAL  
Location: 519 DIETERLE DRIVE

**Mondays—Wednesdays—Fridays**

Meals are served at 11:30 am for seniors 60 and older  
The suggested donation for a meal is \$1.50

**A VERY MERRY  
CHRISTMAS  
and Happy New Year!**

### DECORATING RULES:

When decorating for the holidays please remember:

- ◆ Please do not string anything across windows and/or doors.
- ◆ Keep your decorations to the area of your apartment (not your neighbors') and do not use nails, duct tape or tacks on columns, porches and windows. We suggest using command hooks for easy removal.
- ◆ Please do not spray holiday greetings on the outside of the building.
- ◆ Walker Place Residents: please do not step on the porch roofs to decorate railings and do not attach anything to the columns.
- ◆ You will be charged for any damages from not following the above.

### Adams Village Food Pantry

WEEKLY

**THURSDAYS 1:00 PM—4:00 PM**  
519 Dieterle Drive  
(Behind the Briarpatch off Veach Road)

Questions Call Dianne 270-684-3492

The HAO office has a small pantry just ask front desk.



*Holiday  
Breakfast*

**SENIORS 60+ and  
ADULTS with DISABILITIES**

**Tuesday, December 19  
10:00 am  
ADAMS VILLAGE COMMUNITY  
CENTER**

Join us for Christmas Breakfast and Bingo.  
Don't miss out on the fun!!

You MUST call Dianne 270-684-3492 to sign  
up by December 14

